

# **DELMAR TOWNSHIP SUPERVISORS**

## **MINUTES**

**August 3, 2026**

The Workshop meeting began at 6:00PM. Ken VanSant stopped in to talk to the supervisors on behalf of the Municipal Authority. Penn Vest is requiring engineering plans to proceed with the loan paperwork. The Municipal Authority is seeking a line of credit for the necessary plans.

Joe Hastings, Roadmaster, spoke with Neilson about taking over ownership rights to part of Campbell Run. The supervisors will be contacting the township solicitor, Chris Lantz, and Penn Dot representative Brian Haight.

Clear Water only wants to pay for half of the cost of paving Sullivan Road. The supervisors refused this offer.

The pipes have been installed on Muck, Putnam and Nobles Roads. The Freightliner needs a clutch and pressure plate. Septic was fixed at Pag O Mars. Will be helping Middlebury and Shippen Townships with tar and chipping mid-August.

**PLEDGE OF ALLEGIANCE** was recited.

### **SUPERVISORS AND STAFF IN ATTENDANCE:**

Supervisors: Garry Clark, Julie Sticklin. Deven Martin

Roadmaster: Joe Hastings

Secretary: Jennifer Ems

**RECOGNITION OF VISITORS:** Bruce Cooper, Joerd Kaufman

**PUBLIC COMMENTS:** Joerd Kaufman asked why he could not get dust oil. It was done 3 years ago and was told it would not be done this year. Joe Hastings is going to speak with Shippen Township to see if they can work something out.

**TREASURERS REPORT:** Garry Clark motioned to approve. Deven Martin seconded. 3-0 vote.

**MINUTES FROM LAST MEETING:** Deven Martin motioned to approve. Garry Clark seconded. 3-0 vote.

### **COMMITTEE REPORTS:**

**PLANNING COMMITTEE:** Next meeting will be on August 13, 2026. The committee will review the Sayre Subdivision and Moyer Subdivision plans.

**ZONING MEETING:**

**AIRPORT AUTHORITY:**

**MUNICIPAL AUTHORITY:** See workshop notes above.

**OLD BUSINESS**

- No action will be taken until revisions are made to regulations of campers on township properties. Angela Joines, camper, 2064 Dean Hill Road, B01-26. Garry Clark motioned. Deven Martin seconded. 3-0 vote.

## **NEW BUSINESS**

- Motion by Deven Martin to hire Tucker Bencus to mow Butler Family Cemetery for \$175/time mowed. Seconded by Garry Clark. 3-0 vote.
- Deven Martin motioned to accept and sign the Tioga County PA Alert Emergency Management Mass Notification System MOU. Garry Clark seconded. 3-0 vote.
- Deven Martin motioned to buy 4 gift certificates valued at \$25 and one gift certificate valued at \$50 to be given as door prizes at the 122<sup>nd</sup> Annual County Convention on Thursday, October 1, 2026. Garry Clark seconded. 3-0 vote.

## **BUILDING PERMITS**

- John Bingaman, Lot C of Grim subdivision on Burton Hill Road, 14 x 40 shed, B35-26
- Ray DeLong, 1198 Route 660, 12 x 20 carport, B36-26
- Deven Martin, 6671 Route 287, 30 x 20 pavilion, B37-26
- Terry Ziegler, 20 Root Road, 12 x 20 shed, B38-26
- Mark Halteman, 484 Tiadaghton Hill Road, 50 x 120 AG storage building, B39-26
- Tom Reindl, 22 Hillcrest Road, 26 x 26 garage, B40-26
- Tom Reindl, 22 Hillcrest, 10 x 6 and 16 x 12 decks, B41-26
- Charles & Sherl Monger, 860 Broughton Hollow Road, 20 x 24 carport, B42-26

Garry Clark made a motion to approve all Building Permits. Deven Martin seconded. Vote 3-0.

## **DRIVEWAY PERMITS**

- John Bingaman, Lot C of Grim subdivision on Burton Hill Road, DW05-26

Deven Martin made a motion to approve all Driveway Permits. Garry Clark seconded. Vote 3-0.

## **SUBDIVISION**

- Micah Metzler, 235 Airport Road, Lot A +/- 35.30 acres - agricultural, Lot B 5.00 acres-residential

Deven Martin made a motion to approve all Subdivisions. Garry Clark seconded. Vote 3-0.

## **SPECIAL HAULING PERMIT**

- Mansfield Crane: deliver a modular home to 22 Hillcrest Circle via Horse Thief Run, Phippen, Delmar Ridge.

Deven Martin made a motion to approve all Special Hauling Permits. Garry Clark seconded. Vote 3-0.

## **EXCESS MAINTENANCE AND USE AGREEMENT**

- Seneca: Baldwin Run and Butler Roads yearly application renewal

Deven Martin made a motion to approve all Excess Maintenance and Use Agreements. Garry Clark seconded. Vote 3-0.

## COMMUNICATION

- Received notification of Intent for Plan Approval Application from Iron Oak Rail II, LLC
- Received notification from Larson Design Group of a proposed detour for S Lawton Bridge. Tentatively scheduled for construction in 2029
- Received a draft amendment for travel trailers from Cox, Stokes & Lantz, P.C.
- Received Petition for Judicial Sale from Tioga County Tax Claim Bureau
- Received Disabled Veterans Exemption from Tioga County Board of Assessment Revision

## ROADMASTERS' REPORT:

See workshop notes above.

## BILLS AND PAYROLL

|                         |                                |
|-------------------------|--------------------------------|
| <b>PAYROLL</b>          | \$ 13,784.69 July 10, 2026     |
|                         | \$ 12,647.48 July 24, 2026     |
| <b>GENERAL BILLS</b>    | \$ 397,991.02, CK22153-CK22183 |
| <b>STATE BILLS</b>      | \$ 163,363.64, CK11795-CK11800 |
| <b>ACCOUNTS</b>         |                                |
| <b>TOWNSHIP GENERAL</b> | -\$ 301,360.68                 |
| <b>STATE</b>            | \$0.00                         |
| <b>IMPACT FEE</b>       | \$766,461.28                   |

Deven Martin made a motion to void check #22183 for \$360,330.90 to Vestal and re-issue a check for \$325,000.00 to Vestal as Vestal will be crediting the township for hauling chips for Middlebury and Shippen Townships. Garry Clark seconded. 3-0 vote.

Deven Martin made a motion to transfer \$350,000.00 from Impact to General to cover Vestal bill. Garry Clark seconded. 3-0 vote.

Deven Clark made a motion to accept bills and payroll. Garry Clark seconded. 3-0 vote.

Garry Clark made a motion to adjourn the meeting at 7:29PM. Deven Martin seconded. 3-0 vote.

NEXT MEETING WILL BE HELD ON TUESDAY, SEPTEMBER 8, 2026.