

Right to Know Request Form

Delmar Township, Pennsylvania

This form is provided for individuals seeking access to public records under Pennsylvania's Right to Know Law (Act 3 of 2008). Please complete all required fields to ensure prompt processing of your request by Delmar Township.

Requester Information

Name:
Address:
City, State, ZIP:
Telephone:
Email (optional):

Records Requested

Please clearly identify the records you are requesting. Be as specific as possible, including any relevant dates, types of documents, or departments involved.

Description of Records:

Preferred Format of Records

- Paper Copies
- Electronic Copies (if available)
- Inspection Only

Please indicate your preference by checking the appropriate box.

Signature and Date

Signature:	
Date:	

Submission Instructions

Submit this completed form to the Delmar Township Open Records Officer by mail, email, or in person at the township office. For questions regarding this form or the Right to Know process, please contact the Delmar Township office.

- Mail: Delmar Township, 610 N. Lawton Road, Wellsboro, PA 16901
- Email: delmartwp1@gmail.com
- Phone: 570-724-5482

Note: Delmar Township will respond to your request within five business days of receipt, as required by Pennsylvania law. Fees may apply for duplication or certification of records.