

# **DELMAR TOWNSHIP SUPERVISORS**

## **MINUTES**

**April 6, 2026**

Workshop meeting was held at 6PM at the Delmar Township Building.

Jennifer Ems briefed the supervisors on upcoming workshops and grants. Also informed the supervisors that Highmark Health Plan was being discontinued. Highmark will be sending information on comparable plans for their review. Joe Hastings, Roadmaster, was absent but emailed details to be discussed. Yearly truck inspections are in progress with Martin's Garage. The AC has been fixed in the roller. Truck 2-1 has had new brakes and hardware on the rear axles. The Case Tractor needs a blower motor for heat/AC. As for roadwork, ditching and widening of Burg Road and pothole patching are being done. Cold patching will begin as soon as it warms up. Clean-up is April 10<sup>th</sup> & 11<sup>th</sup>. N. Lawton Road bridge is scheduled to be paved April 13<sup>th</sup>.

Township meeting was called to order at 7 PM by Garry Clark.

**PLEDGE OF ALLEGIANCE** was recited.

### **SUPERVISORS AND STAFF IN ATTENDANCE:**

Supervisors: Garry Clark, Julie Sticklin. Deven Martin

Secretary: Jennifer Ems

**RECOGNITION OF VISITORS:** Mark Janelli, Bruce Cooper, Chris Eckert, Marc Rice, Bruce Kriner

**PUBLIC COMMENTS:** Bruce Kriner asked if there would be help with dust control on Rattler Road this year. Deven Martin replied that there would be. Bruce Kriner then asked if the sluice pipe could be cleaned out as his barn is getting flooded. Deven Martin replied he would have Joe Hastings call him so they could work out a plan. Chris Eckert asked for clarification on clean up and the N. Lawton Road being closed. The bridge closure was rescheduled for April 13<sup>th</sup> so it will not interfere with clean up. Bruce Cooper asked if tires and electronics were accepted at clean up. Tires are accepted, up to 4 per residence. Electronics are not accepted. Jennifer Ems replied there is a company listed on Delmar's website, J&D Recycling. They charge varied fees per item.

**TREASURERS REPORT:** Deven Martin motioned to approve. Garry Clark seconded. 3-0 vote.

**MINUTES FROM LAST MEETING:** Garry Clark motioned to approve. Deven Martin seconded. 3-0 vote.

### **COMMITTEE REPORTS:**

**PLANNING COMMITTEE:** Chris Eckert said if there are no plans to be reviewed the meeting will be cancelled.

### **ZONING MEETING:**

## **AIRPORT AUTHORITY:**

**MUNICIPAL AUTHORITY:** Nothing new. Still working on grants.

## **OLD BUSINESS**

- 2026 Bids Deven Martin made a motion to reject EDP 30,000 gallons +/- and 4,000 Ton Antiskid. Garry Clark seconded. 3-0 vote. Deven Martin made a motion to accept all low bids. Garry Clark seconded. 3-0 vote. See attached for results.
- 2024 Audit. Deven Martin motioned to approve. Garry Clark seconded. 3-0 vote.
- No action will be taken until revisions are made to regulations of campers on township properties. Angela Joines, camper, 2064 Dean Hill Road, B01-26. Garry Clark motioned. Deven Martin seconded. 3-0 vote.

## **NEW BUSINESS**

- West Branch Cemetery would like to use the township building for a meeting on April 7, 2026, at 7PM. Deven Martin motioned to approve. Garry Clark seconded. 3-0 vote.
- Lecce Electric, Inc. 2026 Traffic Signal Maintenance Agreement. Deven Martin motioned to approve. Garry Clark seconded. 3-0 vote.
- Addition of a second Building Code Official, Chad Potter, Potter's Inspections LLC. Deven Martin motioned to approve. Garry Clark seconded. 3-0 vote.

## **BUILDING PERMITS**

Motion was made by Deven Martin to add Matthew and Sabrina Hazelton, 874 Knowlton Road, 32 x 48 ag barn, B15-26 to the agenda. Garry Clark seconded. 3-0 vote

- Paul Kurtz, 37 Oak Ridge Lane, addition of 20 x 24 stairway, B06-26
- Mark & Nancy Janelli, 350 Hilboldt Road, 24 x 24 pole barn, B07-26
- Mark & Nancy Janelli, 350 Hilboldt Road, 52 x 26 modular, B08-26
- Curtis Copp/Chance Borden, 606 Buck Road, 24 x 20 addition, B09-26
- Ed Owlett, 726 Route 660, 30x70 ag building, B10-26
- Austin Mosser, 2146 Balsam Road, 33 x 37 house, B11-26
- Jeffery & Luanne Shafer, 618 N. Callahan Road, 28 x 24 garage and 9 x 14 breezeway, B12-26
- Bradley Alvey, 75 Airport Road, garage to family room/bedroom, no permit required
- Marc Rice, 342 Sweetbriar Road, 11 x 15 addition, B13-26
- Wendy Clemens, 669 Balsam Road, 24 x 40 Greenhouse, B14-26

Deven Martin motioned to approve all building permits. Garry Clark seconded. 3-0 vote.

## **DEMO PERMITS**

- Mark & Nancy Janelli, 350 Hilboldt Road, house, D03-26
- Ed Owlett, 726 Route 660, 24x70 ag building, D04-26
- Austin Mosser, 2146 Balsam Road, 20 x 30 house, D05-26

Deven Martin motioned to approve all building permits. Garry Clark seconded. 3-0 vote.

**COMMUNICATION:**

- Received confirmation of the following funds: Liquid fuels \$315,437.07, Turnback \$97,520.00, FEMA \$104,158.98
- LDG sent monthly status reports on bridge replacement projects for Wilkins Road, South Lawton and Butler Road. A High Priority Deficiency -1 letter was also received for the bridge on South Lawton.
- Penn Dot updated the submission process of municipalities that wish to create a trail connection to NRAT using state highway. All requests will now first go to DCNR for review and then on to Penn Dot.
- UGI notified the township in writing of work they will be performing on their ongoing infrastructure improvements this April including Route 362 between Darling Run Road and Lewis Road, and Airport Road between Route 362 and Runway Road.

**ROADMASTERS' REPORT:**

Summer projects include:

Ditching - Shelmire Road, Marsh Creek Road and Dantz Run Road from Route 6 to Dutch Hill Road  
 Stowell Road retaining wall collapse

Crushed pipe on Hilboldt Road near Kelly residence. Putnam Road 36" pipe replacement

Tar and chip

**BILLS AND PAYROLL**

<b>PAYROLL</b>	\$11,981.55 March 6, 2026.
	\$12,057.11 March 20, 2026.
<b>GENERAL BILLS</b>	\$80,222.15, CK22037-22071
<b>STATE BILLS</b>	\$0.00

**ACCOUNTS**

<b>TOWNSHIP GENERAL</b>	\$67,970.43
<b>STATE</b>	\$413,102.96
<b>IMPACT FEE</b>	\$190,837.42

Deven Martin made a motion to adjourn at 7:26PM. Garry Clark seconded. 3-0 vote.

NEXT MEETING WILL BE HELD ON MONDAY, MAY 4, 2026.