

DELMAR TOWNSHIP SUPERVISORS

MINUTES

January 5, 2026

Workshop meeting was held at 6PM at the Delmar Township Building. Roadmaster Joe Hastings reported that he obtained 1B from DeCristo to mix with current cinders to see if it will help with the road conditions during ice and snow.

Discussed with supervisors the amount of cinders that are being taken by residents and commercial businesses from the township. The supervisors noted that they understand how icy it has been and the need for people to use cinders on their property to be safe; however commercial businesses should not be taking cinders from the township. They recommended locking the gates during non-operating hours.

Joe Hastings and Jennifer Ems have been contacted by The Bureau of Forestry and residents in reference to the plowing of Nessmuk Lane. This lane goes to the helipad. The Borough of Wellsboro used to plow it until they relinquished it to The Bureau of Forestry. The Bureau of Forestry stated in a letter sent to the township that they are not staffed evenings nor weekends for snow removal. Deven Martin put Joe Hastings in contact with the hospital staff that handles their snow removal.

Jennifer Ems asked if residents need to obtain a permit for the large portable storage containers. Supervisors discussed with Bruce Cooper, Permit Inspector. Ask Marie Kane, Tax Collector, if a letter can be sent with taxes notifying residents that permits are needed for large portable storage containers.

Deven made an Executive meeting motion at 6:48 PM. Garry Clark seconded. Vote 3-0.

Delmar Township Reorganization Meeting was called to order at 7:00 PM by Deven Martin.

REORGANIZATION OF THE BOARDS

PLEDGE OF ALLEGIANCE was recited.

APPOINT OF BOARDS:

1. Appoint Temporary Chairman, Garry Clark. Deven made the motion. Garry Clark seconded. Vote 3-0.
2. Appoint Temporary Secretary, Julie Sticklin. Deven made the motion. Garry Clark seconded. Vote 3-0.
3. Appoint Chairman, to conduct the balance of meeting. Garry Clark. Deven made the motion. Garry Clark seconded. Vote 3-0.
4. Appoint Vice Chairman, Deven Martin. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
5. Appoint Secretary/Treasurer, Jennifer Ems, and establish compensation per personnel policy. \$17/hr. and \$200/month for cleaning. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
6. Appoint Roadmaster, Joe Hastings, and establish compensation per personnel policy. Deven Martin motioned \$1.25/hr. raise. Garry Clark seconded. Vote 3-0.

7. Appoint or reappoint employees (excluding roadmaster) and pay scale per personnel policy and Union Contract. Garry Clark made a motion to reappoint employees with their raises per Union Contract. Deven Martin seconded. Vote 3-0.
8. Affirm those Supervisors, Deven Martin, employed by the Township. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
9. Appoint Solicitor Cox, Stokes, Lantz. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
10. Appoint Chairman of the Vacancy Board Marc Rice. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
11. Appoint Emergency Management Coordinator George Goldman. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
12. Appoint Bank as a Depository First Citizens Community Bank. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
13. Establish Workshop Meeting and Supervisors' meetings. Location, time and dates. And be published in accordance with the Open Public Meeting Law. January 5, February 2, March 2, April 6, May 4, June 8, July 6, August 3, September 8, October 5, November 2, December 7, 2026, at 7 PM, Workshop 6 PM at the Delmar Township Building. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
14. Appoint Voting Delegate, Deven Martin, for the 2026 State Association Annual Convention, April 19 - 22, 2026. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
15. Appoint Planning Commission:
 - Chris Eckert, 12-31-2028.
 - Dan Nowak, 12-31-2029.
 - Joel Young, 12-31-2028.
 - Dixie Coolidge, 12-31-2029.
 - Christina Vandergrift, 12-31-2027.
 - Al Morrow, 12-31-2026 (Alternate)

Deven Martin made the motion to reappoint Dixie Coolidge and Dan Nowak. Garry Clark seconded. Vote 3-0.

16. Appoint Zoning Board:
 - John Reber, 12-31-2029.
 - Todd Webster, 12-31-2026.
 - Jeremy Vandergrift, 12-31-2029.
 - Bill Stokes, 12-31-2029.
 - Tony Cooper, 12-31-2028.
 - Attorney Albert Ondrey

Deven Martin made the motion to reappoint Jeremy Vandergrift. Garry Clark seconded. Vote 3-0.

17. Appoint Sewage Enforcement Officer, Terry Meyers, TMSEOS, LLC. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
18. Appoint Engineering Firm, Larson Design Group. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
19. Appoint Uniform Construction Code Inspector, Erb Inspection. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.
20. Appoint Tioga County Voting Delegates,
 1. Garry Clark
 2. Deven Martin
 3. Julie Sticklin
21. Appoint Zoning Officer, Bruce Cooper. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.

22. Appoint 2026 Flood Management Services Joe Hastings. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.

23. Appoint Upper Pine Creek Council of Governments, Garry Clark. Deven Martin made the motion. Garry Clark seconded. Vote 3-0.

24. Appoint Grand Canyon Airport Authority

Ken VanSant, 12-31-2026.

Skip Shaw, 12-31-2028 (Township/Borough)

Shaw Siglin, 12-31-2028.

Matt Baker, 12-31-2029. (finishing John Sticklin's term)

Mike Bowser, 12-31-2026.

No action taken.

25. Appoint Agricultural Security Committee

Rodney Erickson

Derrick Coolidge

Garry Clark

Jim Shelmire

Vacancy

George Meyers, Alternate

No action taken.

26. Delmar Township Municipal Authority

Garry Clark, 12-31-2026.

Trevor Adams, 12-31-2025.

Misty Gardner, 12-31-2029.

Joey Vandergrift, 12-31-2030.

Ken VanSant, 12-31-2027.

No action taken.

27. Appoint CPA, J.H. Williams. Garry Clark made the motion. Deven Martin seconded. Vote 3-0.

28. 2026 Mileage Rate \$0.65 per mile. Deven Martin made the motion. Garry Clark seconded. Vote 3-

0.

That concludes the Reorganizational meeting.

DELMAR TOWNSHIP SUPERVISORS

MINUTES

January 5, 2026

SUPERVISORS AND STAFF IN ATTENDANCE:

Supervisors: Deven Martin, Garry Clark, Julie Sticklin

Roadmaster: Joe Hastings

Secretary: Jennifer Ems

RECOGNITION OF VISITORS: Bruce Cooper, Sam and Diane Gilbert, Chris Eckert, and Ken VanSant.

PUBLIC COMMENTS: Diane asked the supervisors if the speed limit was going to be changed at the intersection of Route 287 and Butler Road. Deven Martin responded that PennDOT recommended doing a speed study during the peak season.

TREASURERS REPORT: Garry Clark motion to approve. Deven Martin seconded. 3-0 vote.

MINUTES FROM LAST MEETING: Julie Sticklin asked if Seneca was still running Heise and Upper Heise Run. Joe Hastings responded that Seneca is now back to running Delmar Ridge. Deven Martin motioned to approve. Garry Clark seconded. Vote 3-0.

COMMITTEE REPORTS:

PLANNING COMMITTEE:

ZONING MEETING:

AIRPORT AUTHORITY: Thanks to Matt Baker obtaining funding the landing strip at the airport now has nighttime lights.

MUNICIPAL AUTHORITY: Working with DEP and Land Services Group to finish paperwork required by DEP to approve subdivision for Randy Grim.

OLD BUSINESS

No old business.

NEW BUSINESS

- Garry Clark motioned to approve Deven Martin, supervisor, to attend 2026 State Association Annual Convention April 19-22, 2026. Julie Sticklin seconded. 3-0.
- No action taken: Randy Grim, 122 Stony Fork Creek Road subdivision, letter to DEP in reference to Sewage Facilities Planning Module.
- Deven Martin motioned to approve Todd Stafford's 90-day probationary period raise on January 13th. Pay increase of \$0.50. Garry Clark seconded. Vote 3-0.
- Deven Martin motioned to allow Jennifer Ems, Secretary/Treasurer, to attend Basic Training for Municipal Secretaries/Administrators on March 17, 2026. PSATS member fee \$130.00. Garry Clark seconded. Vote 3-0.

- No action taken: Bureau of Forestry to discuss concerns with helping to keep Nessmuk Lane cleared for helipad.
- Deven Martin motioned to approve winning bid for 2016-2020 Tandem Axle Dump Truck, with an aluminum bed, a 6-way, minimum 11' snowplow, mileage under 75,000 miles, minimum 12.0L diesel engine, with less than 3,000 hours in the amount of \$74,500.00 to RS Automation. Garry Clark seconded. Vote 3-0. Jennifer Ems printed check number 21971 in the amount of \$74,500.00.

BUILDING PERMITS

- Angela Joines, camper, 2064 Dean Hill Road, B01-26.

Deven Martin motioned to table. Julie Sticklin seconded. Vote 3-0.

DRIVEWAYS

- Harlan Zimmerman, 100 Kennedyville Road, DW-01-26.

Deven Martin motioned to approve. Garry Clark seconded. Vote 3-0.

SUBDIVISIONS

- Harlan Zimmerman subdivision No. D-25-6: Lot 1 49.4 acres, Lot 2 6.97 acres.
- Gary Brown subdivision No. D-25-7:9.10 acres added to existing 71 acres.

Deven Martin motioned to approve. Garry Clark seconded. Vote 3-0.

LOT ADDITIONS

- Tyler Grim, Stony Fork Creek Campgrounds, LP consolidation No. D-25-8: Lot consolidation of 09-12.00-028V and 09-12.00-028M with a cumulative perimeter of 64.71 acres.

Deven Martin motioned to approve. Garry Clark seconded. Vote 2-1.

COMMUNICATION:

- For Pennsylvania townships, the 2026 bid limits, effective January 1, 2026, increase to \$24,500 for formal sealed bids (up from \$23,800) and require three written/telephonic quotes for purchases between \$13,200 and \$24,500 (up from \$12,900), based on CPI adjustments. Purchases under \$13,200 don't need formal quotes, while over \$24,500 require full public advertising.
- Delmar Township Spring Clean-up will be April 10-11, 2026.
- Received Billie Simmons' letter from her doctor stating she benefits from having her son and daughter-in-law live in an RV on her property.

ROADMASTERS' REPORT: Trying a new mix of cinders to deal with ice and snow.

BILLS AND PAYROLL

PAYROLL \$12,096.37 December 12, 2025.
\$ 12,280.24 December 26, 2025.

GENERAL BILLS \$ 118,559.72, CK21936-21970

STATE BILLS \$0.00

Check #21971 in the amount of \$74,500.00 was printed and signed at January's meeting for RS Automation to purchase a 2018 International 7600 Dump Truck with plow and spreader. Deven Martin motioned to transfer \$81,332.44 from Impact Fee to General for Nestlerode. Julie Sticklin seconded. Vote 3-0. Deven Martin motioned to transfer \$74,500.00 from Impact Fee to General for RS Automation. Garry Clark seconded. Vote 3-0. Deven Martin motioned to transfer \$45,000.00 from Impact to General to cover bills to be paid. Garry Clark seconded. Vote 3-0.

ACCOUNTS

TOWNSHIP GENERAL -\$105,076.19
STATE \$145.11
IMPACT FEE \$389,870.63

Deven Martin made a motion to adjourn the meeting at 7:45 PM. Garry Clark seconded. Vote 3-0.

NEXT MEETING WILL BE HELD ON MONDAY, FEBRUARY 2, 2026.