

DELMAR TOWNSHIP SUPERVISORS

MINUTES

November 3, 2025

George Goldman, Emergency Management Coordinator for Delmar Township, updated the supervisors on Flood Management Services. Erb Inspection is resigning as Flood Management Services as of January 2026. George Goldman will be looking into who should take over the position.

Joe Hastings, Roadmaster, was informed that they will be pouring concrete for the N. Lawton bridge within the week. Tires were purchased for two of the trucks. The guys have completed 4 pipe replacements: 2 on Wolf Run Road, 1 on McKissick Road and another on Baldwin Run Road. Joey Vandergrift has been grading and should finish up this week. They guys have started leaf blowing and pushing trees out of the way. Garry Clark informed Joe Hastings of a telephone pole in the ditch on Ely Hill Road. The guys are also working on getting the trucks around for salting.

Meeting was called to order at 7:00 PM by Deven Martin.

PLEDGE OF ALLEGIANCE was recited.

SUPERVISORS AND STAFF IN ATTENDANCE:

Supervisors: Deven Martin, Garry Clark, Julie Sticklin

Roadmaster: Joe Hastings

Secretary: Jennifer Ems

RECOGNITION OF VISITORS: George Goldman, Bruce Cooper, Jack & Betty McCann, Sam & Diane Gilbert, Chris Eckert.

PUBLIC COMMENTS: Betty McCann addressed two corrections on October's minutes. Chris Eckert informed all about the VFW's Veteran's Luncheon @ 11:30 AM on November 11th.

TREASURERS REPORT: Deven Martin motion to approve. Garry Clark seconded. 3-0 vote.

MINUTES FROM LAST MEETING: Deven Martin motioned to table last meetings minutes. Garry Clark seconded. 3-0 vote.

COMMITTEE REPORTS:

PLANNING COMMITTEE: Meeting on November 13, 2025 will be cancelled if there are no submissions.

ZONING MEETING

AIRPORT AUTHORITY

MUNICIPAL AUTHORITY: Garry Clark talked with Commissioner Marc Rice about trying to obtain a grant. Thinking it might be better to go to Wellsboro's system.

OLD BUSINESS

- Delmar Township Ordinance No. 2025-96, ATV Operation. Deven Martin made a motion to adopt, Garry Clark seconded. 3-0 vote.

NEW BUSINESS

- Letter of Support for 2026 Trail of the Year Nomination. Deven Martin motioned to send. Garry Clark seconded. 3-0 vote.
- General Municipal Pension System State Aid allocation was sent out to PSATS Pension Trust in the amount of \$11, 079.19.
- Recently Jennifer Ems completed a housing survey on Delmar Township sent out by Lisa Everett, Duncan Township Secretary. The infrastructure information is to be shared with Delta One. Instead of having each municipality contacted separately, Scott Zubek from the County GIS department has agreed to provide the information for all the participating townships. Lisa asked that each township reply to her email confirming that the township allows Scott Zubek to release the information on the township's behalf. Garry Clark motioned to release the information. Deven Clark seconded. 3-0 vote.
- Deven Martin made a motion to add to new business the hiring of Todd Stafford, \$23.00/hr. \$23.50 after 90-day probation period. Garry Clark seconded. 3-0 vote.

BUILDING PERMITS

- Robert Cost, 573 Horsethief Run Road, 28 x 32 carport/pavilion, B-62-2025
- Nevin Hege, 278 Kennedyville Road, 22 x 30 lean to, B-63-2025
- Brad Snowburg/Christen Connel, 2426 Route 660, 14 x 16 porch, B-64-2025
- Esther Perry, 153 Marsh Creek Road, 10 x 6 platform, B-65-2025
- Arnold Sticklin/Todd Kriner, 3365 Rattler Mine Road, 14 x 30 shed, B-66-2025

Deven Martin motioned to approve the building permits. Garry Clark seconded. 3-0 vote.

DRIVEWAY PERMITS

- Randy Grim, Burton Hill Road, DW-4-2025
- Tabled at October's meeting: William J Arrell, 122 Stony Fork Creek, DW-2-2025

Garry Clark motion to table the driveway permits. Deven Martin seconded. 3-0 vote.

DEMO PERMITS

- Brad Snowburg/Christen Connel, 2426 Route 660, 14 x 16 porch, D-10-2025

Deven Martin motioned to approve the demo permits. Garry Clark seconded. 3-0 vote.

JUNKYARD PERMITS

- Jonathan Stephen, 148 Rocky Run Lane, JK-1-2025
- Will Heath/Irma Heath, Pheasant Hill Road, JK-2-2025

Deven Martin motioned to approve the junkyard permits. Garry Clark seconded. 3-0 vote.

SUBDIVISIONS

- Grim Subdivision No. D-25-5: Lot A 5.66 acres, Lot B 10.15 acres, Lot C 10.29 acres, Lot D 13.93 acres, Lot E 10.11 acres.
- Vienot/Saylor III Subdivision 56-85F1: Lot Addition, 5.01 acres added to other lands of Steven & Lori Phillips.
- Vienot/Saylor III 56-85F-2: Lot Addition, 5.01 acres will be added to other lands of Timothy & Jennifer Griffiths.

Garry Clark motioned to table the Grim's subdivision. Deven Martin seconded. 3-0 vote. Deven Martin motioned to approve Vienot/Saylor III subdivisions. Garry Clark seconded. 3-0 vote.

COMMUNICATION:

- PennDOT estimated Liquid Fuels allocation for 2026 is \$311,131.00.
- Waste Management sent their September Fee Report and payment of \$1,565.60
- Seneca Resources notified the township of the proposed drilling at the Taft 581 pad in Middlebury Twp
- LDG is requesting a time extension from December 4, 2025 to December 4, 2026 on District 3 Local Bridge Replacements Group #1 to make sure the contracts do not expire prior to getting environmental clearance.
- Received PA Municipalities Pension report for the third quarter of this year.
- Hanover Engineering working with UGI notified the township of their Sweet Briar Road Washout Project. They will be replacing an existing 2" main within the streambed of an UNT to Wilson Creek.
- Penn Dot sent a letter out informing Delmar Township of a proposed project on State Route 6, Section 166. The scope of the project is to mill and resurface the pavement starting at Colton Road to Shippen Township Line. Tentatively scheduled for spring of 2028.
- Jolie Coates, West Nile Virus Coordinator, sent out an email to all townships in Tioga and Bradford counties with her findings. In Tioga County there were a total of two mosquito samples that tested positive for West Nile: one in Elkland Borough and another in Mansfield Borough.

ROADMASTERS' REPORT as stated above

BILLS AND PAYROLL

PAYROLL	\$8,455.31 October 3, 2025.
	\$9,399.74 October 17, 2025.

\$9,898.89 October 31, 2025.

GENERAL BILLS \$72,874.00 CK# 21868-21900

STATE BILLS \$0.00

ACCOUNTS

TOWNSHIP GENERAL -\$4,428.68

STATE \$144.29

IMPACT FEE \$963,855.71

Jennifer Ems adjusted the Township General amount to reflect General Bills being taken out and General Bills amount and check numbers were corrected to include two liability checks.

Garry Clark motioned to approve. Deven Martin seconded. 3-0 vote.

Deven Martin made a motion to transfer \$40,000.00 from Impact Fee to Township General. Garry Clark seconded. 3-0 vote.

NEXT MEETING WILL BE HELD MONDAY, DECEMBER 1, 2025.