

## DELMAR TOWNSHIP SUPERVISORS

### MINUTES

DECEMBER 4, 2023

The workshop meeting started with Joe Hastings details of the month. Balsam road has a new crossover pipe installed and completed ditches as well. All the trucks are winter ready. Pothole patching, Travel at Your Own risk and Non-GPS route signs were placed. The missing signs are the Slaughterhouse, Burg and Cemetery Roads and Julie mentioned that possibly Kerr. Radio repairs were done and needing a new radio for one truck as they used it from the salt truck. Classes available for the guys online for an OSCEA certification. A pipe on Woodridge Circle needs more attention to drain away from a property.

Julia Heath let the supervisors know about her meeting with the bank and if anything needs to be done or changed. Letters need to be written to the Driscoll's about their property and the Boyden's for the vehicles on their property. Spoke about the budget and fixed some numbers that were incorrect. And ready for the passage of the budget for 2024.

***The Delmar Township meeting was called to order by Deven Martin at 7PM.***

***The Pledge of Allegiance was recited.***

***Recognition of Visitors are as follows:***

Mary Kay Clark, Bruce Cooper, Janet Sticklin, and Ken VanSant.

***Public Comments:***

Mary Kay Clark wanted to Congratulate Deven Martin on winning the Supervisors position.

***Treasurers Report*** Garry Clark made the motion to approve. Deven Martin seconded. Julie No. 2-1 VOTE.

***Minutes from Last Meeting*** Garry Clark made a motion to approve. Deven Martin seconded. Julie No 2-1 Vote.

***Committee Reports: Planning Committee*** Chris was not feeling well.

***Zoning Board:*** N/A

***Airport Committee*** Ken VanSant spoke on behalf. There have been a lot of things going on. 501C3 through Develop Tioga. A new courtesy car from All Wheels Driven. Letter of Intent from a Retired Air Force mechanic. And talks of an equipment show next year!

***Old Business*** Auditors or CPA Deven asked about the election on who was a write in. There won't be confirmation until December 29. Deven Martin made a motion to table until January. Garry Clark seconded. 3-0 Vote.

***New Business*** Passage of the 2024 Budgets, General and State. Deven Martin made a motion to pass the Budgets. Garry Clark seconded. 2-1 Vote.

Resolution #1300, 2024 Millage of .58/.0058 cents. Garry Clark made the motion to accept the 2024 Millage amount of .58 % or .0058 cents on the dollar. Deven Martin seconded. 3-0 Vote.

J.S. Contracting INC, Concrete apron southeast and east side of the building for the guys to pull out and work on their trucks, in the amount of \$27,366. Deven Martin made the motion to approve and pay the amount listed above. Garry Clark seconded. Julie No. 2-1 Vote.

Municipality Authority Resolution #1301 for authorization and direct to sign. Garry Clark made the motion to accept. Deven Martin seconded. 3-0 Vote.

Dirt and Gravel Project, returning of \$95956.37 to Conservation District. The project wasn't completed, and we are returning their funds. Deven the motion to submit the funding back. Garry Clark seconded. 3-0 Vote.

**Deven Martin made a motion to amend/add to the agenda. Garry Clark seconded 3-0 vote.**

**Deven Martin made the motion to add bridges South Lawton, Wilkins, and Butler bridges. Julie Sticklin seconded. 3-0 Vote.**

**Deven Martin made a motion to have PennDOT be our manager for the said bridges. Garry Clark seconded. 3-0 Vote.**

***Building Permits:***

Tim Clymer, 156 Marsh Creek Road, 26x38 Garage, B-56-2023.

John & Eleanor Tom, 35 W Delmar Meadows, 16x11 porch, B-57-2023.

Harold Short, 7931 Route 6, 10x12 Shed, B-58-2023.

Harold Short, 7931 Route 6, 10x10 Porch, B-59-2023.

Mark Halteman, 484 Tiadagton Hill, 12x24 Shed, B-60-2023.

Nikolaus & Kristen Hamlin, 38 Benauer Road, 24x28 Porch, B-61-2023.

Marlin Halteman, 451 Burton Hill Road, 50x80 Storage Shed, B-62-2023.

David Halteman, 677 Kerr Road, 40x50 Storage Shed, B-63-2023.

Shannon Maloney SMM HOLDINGS, 2445 Stony Fork Toad, 20x24 Addition to garage, B-64-2023.

Garry Clark made the motion to accept said building permits. Deven Martin seconded. 3-0 Vote.

***Solar Panel(s)***

Sue Brought, 304 Balsam Road, Roof mounted solar installation by Mahad Qasim. UCC PERMIT.

Deven Martin made a motion to accept. Garry Clark seconded. 3-0 Vote.

***Demolition Permit:***

Kathryn Mignano, 7180 SR 287, 61x29 House/Garage, D-9-2023. Deven Martin made the motion to accept. Garry Clark seconded. 3-0 Vote.

***Communications:***

Seneca Resources, LLC, Proposed drilling on Pad Taft 851, Middlebury Township.

Department of Environmental Protection, Notice of Violation on Broughton Hollow and RTE 287, Taylor Stabley, owner of truck that had an accident at that location.

Bureau of Occupancy and Industrial Safety.

Tioga County Board of Assessment, 2024 Reassessment Assessed Value Chart, Special Provision totable taxable value, and Reassessment Assessed Value Certification for 2024.

*The Roadmasters Report is stated above in the workshop minutes.*

#### **BILLS AND PAYROLL**

<b>PAYROLL</b>	<b>\$7,887.96, November 17, 2023.</b>
	<b>\$8,143.99 December 1, 2023.</b>
<b>GENERAL BILLS</b>	<b>\$210,608.87, C# 21271-21293.</b>
<b>STATE BILLS</b>	<b>0</b>

Garry Clark made the motion to accept the bills and payroll. Deven Martin seconded. 3-0 Vote

#### **ACCOUNTS**

<b>TOWNSHIP GENERAL</b>	<b>-177,566.81</b>
<b>DIRT AND GRAVEL</b>	<b>\$95,956.37 – 0</b>
<b>STATE</b>	<b>\$292.63</b>
<b>IMPACT FEE</b>	<b>\$1,738,096.42</b>

*Deven Martin made a motion to transfer \$200,000 from the Impact Fee to the Township General Fund. Garry Clark seconded the motion. Julie Sticklin No. 2-1 Vote.*

*Deven Martin made the motion to adjourn the meeting at 7:21 PM. Garry Clark seconded. 3-0 Vote.*

**RESPECTFULLY SUBMITTED,**

**JULIA HEATH, SECRETARY/TREASURER**

**JANUARY 3, 2024**

