

## **DELMAR TOWNSHIP BOARD OF SUPERVISOR**

### **MINUTES**

**AUGUST 5, 2024**

The workshop meeting was held at the Delmar Township building at 6 PM.

Joseph Hastings, Roadmaster, said that the mowing boom tractor broke again and out of commission. Supervisors spoke to look for another boom mower. Diesel tanks are to have inspection on Tuesday morning. All driveway pipe applications are completed. The crew has been ditching. Gravel has been added to roads from washing approx. 400 tons used of 2A stone and additional was ordered of 300 Ton more. PennDOT project with Heise Run Road is coming along. Trees have been a major factor as the storms making them fall on Marsh Creek had consumed a lot of time. Sweet Briar Road had to be cleaned up from water running. The supervisor asked for updated Tar and Chip list for 2025 and Garry mentioned Buck road to be added for next year.

Julia Heath, Secretary, went over the agenda with the supervisors. Old business information was tossed for this meeting. Jeff Brooks has three other projects in our township for eco flows. Garry mentioned tax base needs to come up for paying the cost-of-living increase and materials for the road maintenance to keep maintaining it as liquid fuels money is dwindling down every year. Budget meeting will be scheduled for Sept 3<sup>rd</sup> @ 5 PM. Deven mentioned as well to call the bank and see about a 9 month CD to make some interest off the impact fee money. Julia received an estimate for the trees for Balsam and Pheasant Hill Road asking what they plan on doing with it and Deven stated there are many factoring issues with the road. Julia explained those trees have protected that home from accidents hitting the home and how can it replaced if destroyed.

An executive meeting was held at 6:45 about new hires. Setting their hiring wage at 19.25 and hour and in 6 months \$1 raise per union contract in January. At 6:57 PM it was adjourned.

### **DELMAR TOWNSHIP SUPERVISORS MEETING WAS CALLED TO ORDER AT 7 PM BY DEVEN MARTIN.**

Attendance of the meeting of Supervisors, Deven Martin, Garry Clark, Julie Sticklin, and Julia Heath.

**Pledge of Allegiance was recited.**

#### **Recognition of Visitor(s):**

John Heath, Bill & Sue Niles, and Jeff Brooks Engineering.

#### **Public comment(s):**

John Heath brought forth Balsam, Pheasant Hill, and Stony Fork Road issues with the amount of traffic and accidents. The intersection needs a long-term study. John opposes the tree cutting. One the speed limit is 45 mph and needs to be lowered. Two the signage needs to have more notification of the intersection ahead and lower speed limit signs for the said areas. Pheasant and Balsam Road do not have stop sign ahead signs. There have been a lot of driver errors and would like another option, of road changes. Supervisor requesting another speed study test done on the Stony Fork Road and contact PennDOT.

Sue Niles agreed with someone looking into this situation.

**Treasurers' Report** Deven Martin made the motion to approve. Garry Clark seconded. 3-0 Vote.

**Minutes from the last meeting** Deven Martin made the motion to approve. Garry Clark seconded. 2-1 Vote. Deven asked Julie Sticklin why no, she responded she would like to read them first. Deven responded you have an hour prior to the meeting he said. Motion passed, said Deven Martin.

**Committee Reports:**

Planning, Zoning and Airport did not have any.

Sewer Authority needs to update Smithville and will be updating.

**New Business:**

2024 Tioga County Response Operations Plan (ROP) Resolution #1306. Garry Clark made the motion to approve. Deven Martin seconded. 3-0 Vote.

Approval for Ms. Lynn Carpenter, live in a fifth wheel camper while renovations to a single wide trailer. Review in December 2024 to see how the renovations are going. Deven Martin made the motion to approve. Garry Clark seconded. 3-0 Vote.

Resignation letter of Kevin Cummings. Garry Clark made the motion to approve. Deven Martin seconded. 3-0 Vote.

Lecce Electrical Renewal 2024-2025 Traffic Signal Maintenance Agreement of \$2520. Garry Clark made the motion to approve. Deven Martin seconded. 3-0 Vote.

Roadmaster raise to \$26/HR to Joseph Hastings. Deven Martin made the motion to approve. Garry Clark seconded. 3-0 Vote.

Employment of new hires, Jacob VanDergrift and Allen McConaghy at \$19.25/HR and \$1 raise in 6 months per union contract. Deven Martin made the motion to approve. Garry Clark seconded. 3-0 Vote.

**Building Permit(s):**

Ali Soufan, 147 Benauer Road, 12'x10' and 36'x12' Decks, B-29-2024.UCC

William Niles. 186 Tiadaghton Hill Road, 26x36 Garage, B-30-2024.

Joshua Smith, Baldwin Run Road, 12'10"x31' 2" Cabin, B-31-2024.

Grace & Felize Carpinello, 19 E Delmar Meadows, 14x56 Home, B-32-2024.UCC

Travis & Sandra Woodard, 2713 Route 660, 15x30 Deck, B-33-2024.

Lorelei Gee, 777 Stony Fork Road, 19x10 porch, B-34-2024.

Zeb Eshleman & Jason Falls, 42 Tayton Road, 8x14 Porch, B-35-2024.

Clayton Bieber, 10195 RTE 6, 14x20 Shed with lien toos, B-36-2024.

Steve Phillips, 3158 Rattler Road, 6x10 Porch addition, B-37-2024. UCC

Karen Webster, 729 Dutch Hill Road, 40x40 Ag barn, B-38-2024.

Garry Clark made the motion to accept all building permits. Deven Martin seconded. 3-0 Vote.

#### **Short-Term Rental Permit Application(s)**

Nelson & Dawn Shank, 516 N Lawton Road, 09/07.00/076B//000. Garry Clark made a motion to table the short-term application due to not having a local managing agency, agent local. Deven Martin seconded. 3-0 Vote.

#### **Communications:**

Boyer & Ritter, LLC, Audit of Financial statements of the Tioga County Tax Collection Committee for 2023.

Penn E&R. Notice of Intent to Remediate and Final Report for the Clean Energy Whispering Pines production Fluid Release.

Rettew, Act 14 Notification Crooked Creek to Webster Waterline Joint Permit Application, LDG Bridge Inspections for August 2024.

PA Department of Environmental Protection, Receipt of Notice of Intent to Remediate and Final report Clean Energy Whispering Pines 12-27-23 Production Release.

PA Department of Environmental Protection, Receipt of Notice of Intent to Remediate and Final Report, Denali Oilfield Services 10-23-2023 Diesel and Fuel Production Release.

Planning Commission, April 11, 2024, Minutes.

Pine Creek Rail Extension Trail Advisory Council, May 15, 2023, Minutes, July 17, 2024, Agenda.

Wellsboro Fireman's Relief Association, Compliance Audit, January 1- December 21, 2023.

Thank you letter from Al & Bobbi Gorg of Dantz Run Road thanking the Township crew.

2025 Dirt and Gravel Road Program and Low Volume Road Program available September 1, 2024.

Tioga County Emergency Services, DAM EAP Notice for Kelsey Street Dam

Tioga County Emergency Services, Vacancy Of Local Emergency Management Coordinator (LEMC), applicant submitted interest.

Energy Distribution Partners, Safety Data Sheet Diesel Fuel.

Tioga County Board of Assessment Revision, Appeal of market value on property before the Board of the Assessment Revision, 8/31/2024 @ 2:10.

North Lawton Bridge Replacement Project Summary from LDG.

Pennsylvania Department of Environmental Protection, Clean Energy Exploration, LLC,  
Whispering pines produced water release cleanup.

Seneca Resources, Webster 549, Seneca Well #53778, 53784-53789 alternation to existing  
permits, produced well drilling.

Seneca Resources Act 14 Municipal Notification, Baker 128 Well Site Expansion Project.

**Roadmaster Report** as above in workshop notes.

#### Bills and Payroll

Payroll	\$9,402.25, July 12, 2024.
	\$8,267.12, July 26, 2024.
General Bills	\$277,372.87, C#21464-21490.
State	\$240,637.08, C# 11771.

Garry made a motion to approve and pay. Deven Martin seconded. 3-0 Vote.

#### Accounts

Township General Fund	-\$208,611.75.
State	0
Impact Fee	\$1,432,634.57.

Deven Martin made a motion to transfer \$225,000 from the Impact Fee to pay for Tar and chip. Garry Clark seconded the motion. 3-0 vote.

Next meeting will be September 3, 2024. Budget meeting at 5, workshop at 6 and Supervisors meeting at 7.

Deven Martin made the motion to adjourn at 7:34 PM. Garry Clark seconded. 3-0 Vote.