

**DELMAR TOWNSHIP**  
**ZONING BOARD APPLICATION FOR SPECIAL EXCEPTION AND/OR VARIANCE**

DATE \_\_\_\_\_  
APPLICATION FEE \_\_\_\_\_  
STENOGRAPHIC FEE\* \_\_\_\_\_

**Submittal requirements:**

- 6 Copies of the application
- 6 Copies of an acceptable plan in an accurate scale of the property affected, including any buildings
- 6 Copies of proof of ownership

1. Applicant: \_\_\_\_\_  
Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone Number \_\_\_\_\_

2. Owner of Record: \_\_\_\_\_  
Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone Number \_\_\_\_\_

3. The undersigned hereby: (Check applicable item or items)

- (a) \_\_\_\_\_ requests a special exception
- (b) \_\_\_\_\_ requests a variance

4. Physical Address of Property: \_\_\_\_\_

Tax Map Parcel No: \_\_\_\_\_ Lot Size/Dimensions: \_\_\_\_\_

Present Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

5. Use for request for special exception:

(a) Nature of special exception sought is: \_\_\_\_\_

(b) The special exception is allowed under Article \_\_\_\_\_ Section \_\_\_\_\_  
Subsection \_\_\_\_\_ of Delmar Zoning Ordinance.

If more than one (1) special exception is requested, list all ordinance references and the nature of the exceptions sought: \_\_\_\_\_

6. Use for request for variance:

(a) The nature of the variance sought is: \_\_\_\_\_

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(b) The variance is from Article \_\_\_\_\_ Section \_\_\_\_\_ subsection \_\_\_\_\_ of  
The Delmar Zoning Ordinance.

If more than one (1) variance is requested, list all ordinance references and the Nature of the variances sought: \_\_\_\_\_

(c) The nature of the unique circumstances and the unnecessary hardship justifying this request for a variance is: \_\_\_\_\_

7. Have there been any previous requests on this property for with a special exception or variance?

If so, explain: \_\_\_\_\_

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\*Under Act 170 of the MPC if a stenographer is present the fees are to be shared equally by the applicant and the ZHB, and if any party requests a copy of the transcript it/ he/she is responsible for the cost of the transcript.

It is acknowledged and agreed by the applicant and the owner of record that the Township, its employees, officials, representatives, consultants and/or agents, may enter the property at any reasonable hour with prior notification to the applicant, owner of record or inhabitants for purposes of inspection, verification, review or data acquisition as part of the hearing process of the submitted application.

To the best of my knowledge the information provided in this application is true and correct.

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Owner of Record

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Printed Name

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Applicant Signature

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Printed Name